

Report

Appointments to Committees and Sub-Groups Edinburgh Integration Joint Board

14 July 2017



Executive Summary

1. This report notifies the Joint Board that the City of Edinburgh Council has identified replacement voting members and a Chairperson to fill vacancies created by the end of the 2012-2017 Local Government term. It further seeks approval for the re-appointment of the membership for the Joint Board's Committee and Sub-Groups.

Recommendations

2. To note that the City of Edinburgh Council on 25 May 2017 agreed to appoint Councillors Ricky Henderson, Derek Howie, Claire Miller, Alasdair Rankin and Susan Webber to the Edinburgh Integration Joint Board as voting members.
3. To note that the Council agreed to nominate Councillor Ricky Henderson as Chair of the Joint Board at its 22 June 2017 meeting.
4. To agree the membership of the Committee and sub-groups as listed at appendix 1.
5. To approve two elected members to the Audit and Risk Committee, and one elected member as a member and Vice-Chair of the Performance and Quality Sub-Group.
6. To approve the revised terms of reference for the Performance and Quality Sub-Group as listed at paragraph 20.

Background

7. Due to the automatic resignation of Councillors at the end of the 2012-2017 local government term, the Council reappointed its voting membership to the Edinburgh Integration Joint Board (EIJB) on 25 May 2017. Vacancies still exist on the Joint Board's Performance and Quality Sub-Group and Audit and Risk Committee.
8. The Integration Scheme for the Edinburgh Integration Joint Board requires that appointment of the Chair alternates between the constituent bodies of the Joint Board after a period of two years, on the basis that during any period when the power to appoint the chairperson is vested in one Party, the other Party shall have power to appoint the vice-chairperson. The Council agreed to appoint Councillor Ricky Henderson as the Chair of the Joint Board at its meeting on 22 June 2017. This appointment will run until June 2019 when the right to appoint the Chair will revert to NHS Lothian.

9. The Joint Board's Standing Orders provide that it can appoint such committees, and sub-groups, including terms of reference and membership, as it thinks fit. Their membership and terms of reference are to be reviewed as and when required.

Main report

Joint Board Voting Member Vacancies

10. Five vacancies for voting members were created by the automatic resignation of councillors at the end of the 2012-2017 local government term. the following appointments were made by the City of Edinburgh Council on 25 May 2017:

Councillor Ricky Henderson
Councillor Derek Howie
Councillor Claire Miller
Councillor Alasdair Rankin
Councillor Susan Webber

11. These appointments ensure the required balance of voting members between NHS Lothian and the City of Edinburgh Council.

12. The existing NHS voting members are as follows:

Michael Ash
Shulah Allan
Alex Joyce
Carolyn Hirst
Dr Richard Williams

Chair and Vice-Chair of the Joint Board

13. The Chair and Vice-Chair of the Joint Board were previously appointed by NHS Lothian and the Council respectively in May 2015. This appointment period ran for a term of two years and expired in May 2017. It is now the duty of the Council to appoint to the position of Chair and NHS Lothian to appoint to the position of Vice-Chair for the term running until May 2019.
14. The City of Edinburgh Council agreed to appoint Councillor Ricky Henderson as Chair on 22 June 2017. NHS Lothian have agreed to appoint Carolyn Hirst as Vice-Chair.

Audit and Risk Committee

15. The end of the 2012-2017 local government term led to two vacancies on the Audit and Risk Committee. Responsibility falls to the Joint Board to appoint to this position under Standing Order 15.3.
16. Under the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 and Standing Order 15.2 the Committee must include an equal number of

voting members appointed by NHS Lothian and the Council. The Joint Board is therefore required to appoint two individuals from its Council voting membership.

17. A revised membership is included at appendix 1.

Performance and Quality Sub-Group

18. The end of the 2012-2017 local government term also led to the vacancy of the position of Vice-Chair on the Performance and Quality Sub-Group.

19. Membership and remit of the Performance and Quality Sub-Group has not previously been approved by the Joint Board. In light of this a review of the effectiveness of current arrangements was undertaken by group members. This was considered by the Sub-Group on 26 April 2017.

20. The remit of the group was developed by a series of stakeholder workshops and is submitted for approval as follows:

- Provide assurance to the Integration Joint Board that the whole system is operating effectively to deliver the strategic plan.
- Assess the impact and effectiveness of the strategic plan.
- Assess performance and quality from a strategic perspective
- Seek assurance that directions are being delivered.
- Support innovation and improvement by using evidence of performance and quality to learn and embed what works
- Ensure that the perspectives of all stakeholders are considered (including citizens, third and independent sector providers, people who use services and their carers).
- Provide a forum for discussion and debate in relation to emerging themes and national or local initiatives.
- Receive updates on the ongoing development of the Joint Strategic Needs Assessment and use these to influence further analysis.
- Oversee the annual performance report.

The current membership of the Performance and Quality Group has concluded that the group required streamlining and revised membership is recommended at appendix 1.

Professional Advisory Group

21. The remit and membership of the Professional Advisory Group (PAG) was approved by the EIJB on 15 January 2016. Membership is listed at appendix 1, no amendments are required.

Strategic Planning Group

22. The Public Bodies (Joint Working) Scotland Act 2014 places a requirement on Integration Authorities to establish a Strategic Planning Group as a means of engaging stakeholders in the production of the strategic plan and any decisions about significant changes to services to be made without revising the strategic plan.
23. The Strategic Planning Group was formally established by the EIJB on 13 May 2016 including remit and membership. This is listed at appendix 1, no amendments are required.

Key risks

24. Failure to appoint replacement voting members to the Joint Board within the period of six months would come under scrutiny by Scottish Ministers who would require to be notified in writing as to reasons why this had not occurred.
25. Failure to appoint individuals to the Audit and Risk Committee would result in the Joint Board falling to meet the requirements of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014 and therefore decisions being liable to challenge.

Financial implications

26. There are no financial implications connected with this report.

Involving people

27. The proposed adjusted remit for the Performance and Quality Sub-Group followed a series of stakeholder workshops.

Impact on plans of other parties

28. There is no known impact on the plans of other parties.

Background reading/references

Minute of the City of Edinburgh Council 25 May 2017
Minute of the City of Edinburgh Council 22 June 2017
The Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014
Final Integration Scheme – Edinburgh Integration Joint Board
Integration Joint Board – Standing Orders

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Appointments to Committees and Sub-Groups

Audit and Risk Committee- 6 Members – 2 CEC, 2 NHS, 2 Other	
Angus McCann (Chair) Alex Joyce Mike Ash Councillor Alasdair Rankin	Ella Simpson Robin Jones (Co-opted onto Committee for 12 months from 6 March 2017). Councillor Susan Webber

Performance and Quality Sub-Group	
NHS Lothian and IJB Board Member	Shulah Allan, Vacancy
CEC elected member and IJB Board member	Councillor Derek Howie, Councillor Claire Miller
One representative from each of the following: <ul style="list-style-type: none"> - Professional Advisory Group - Third Sector - Independent Sector Representative - Citizen Representative 	<p>To be nominated by the Professional Advisory Group</p> <p>Third Sector representative from IJB</p> <p>Scottish Care</p> <p>TBC</p>

Professional Advisory Group – 5 Standing Members

5 standing members:

Chief Social Work Officer
Clinical Director Edinburgh
Community Health
Partnership (CHP)
Chief Nurse (CHP)
Allied Health Professional
Manager (CHP)
Staff Partnership
Representative

Each of the following should
be represented:

Nursing Staff
Clinical Nurse Managers
Allied Health Professional
Members

One each of the following from the
NHS:

Physiotherapist
Occupational Therapist
Speech and Language Therapist
Podiatrist
Art Therapist
Medical Staff
Clinical Leads from all GP and 'hosted
service' areas.
GP Sub Committee Member
Consultant in Public health Medicine
(or deputy)
Optometrist
Community Pharmacist
Dentist
Primary Care Pharmacist Co-ordinator
Clinical Psychologist

Social Work manager for each social work
care group:

Older people
Disabilities
Mental Health
Substance Misuse
Assessment and Care Management

A senior manager for each of the locally
based services:

Local Authority Occupational Therapist
Local Authority Dietician
A representative from housing support and
homeless service
Children's social work/care representative.

Strategic Planning Group	
Chair	Vice chair of the Integration Joint Board will be appointed
Vice Chair	Chair of the Integration Joint Board will be appointed
NHS Lothian	NHS Lothian to be asked to nominate an appropriate officer
City of Edinburgh Council	City of Edinburgh Council to be asked nominate an appropriate officer
Users of health services	The two service users who are non-voting members of the Edinburgh Integration Joint Board will be appointed
Users of social care services	
Carers of users of health services	The two unpaid carers who are non-voting members of the Edinburgh Integration Joint Board will be appointed
Carers of users of social care services	
Social care professionals	The Professional Advisory Group (PAG) to be asked to nominate a health and a social care professional. Ideally the representatives will be the co-chairs of the PAG.
Health professionals	
Commercial providers of health care	TBC
Commercial providers of social care	Scottish Care which is an interface organisation for the independent sector to be asked for a nomination
Non-commercial providers of social care	EVOC (Edinburgh Voluntary Organisations Council) and CCPS (Coalition of Care and Support Providers) which are interface organisations for the third sector to be asked for nominations
Non-commercial providers of health care	
Non-commercial providers of social housing	Edinburgh Affordable Housing Partnership which is a an interface group for providers of social housing to be asked for nominations
Third sector organisations carrying out activities related to health or social care	The third sector representative who is a non-voting member of the IJB will be appointed.
Localities	Pending the full establishment of the four localities it is proposed that the Community Engagement Manager from the City of Edinburgh Council undertakes this role.
Chief Officer of the EIJB	
Chief Finance Officer of the EIJB	
Strategic Planning Leads for the EIJB	
Performance Lead IJB	
Public Health Consultant working with IJB	